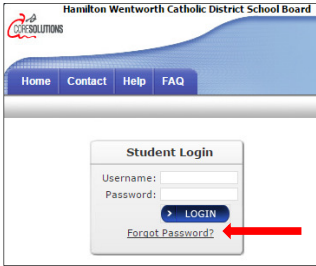


Registration for Summer School

Summer School Registration Opens May 1st, 2017 at 12am (midnight)

****PLEASE NOTE: All old Student accounts are no longer valid****



Go to the ContinuED website at <https://coned.hwcdsb.ca>

Click the Forgot Password Link

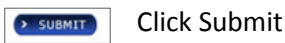


Type the correct spelling of your **Legal** First and **Legal** Last name.

Enter your **School Email Address**

Example student email address: teststu364@hwcdsb.ca

Email addresses consists of first 7 characters of the last name, first 2 characters of the first name and last 3 digits of your student number



Click Submit

****IF YOU DO NOT KNOW YOUR EMAIL ADDRESS PLEASE SEE YOUR TEACHER LIBRARIAN FOR HELP****

Your school email will be your new username for ContinuED

You will receive an email with a password. Use this password to log into the ContinuED site.

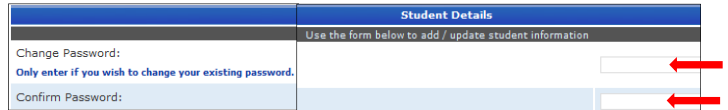
****Please log into the ContinuED site and update your password BEFORE registration opens on May 1st at 12am****

Reset Password



Once you have logged into ContinUED,
Click on the Profile Tab

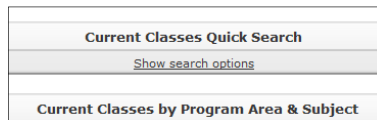
In the box beside the Change Password create a new password and confirm the new password in the box below.



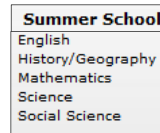
Click Submit

Register for a Course

Log into the ContinUED website at <https://coned.hwcdsb.ca>



Search for the Course you would like to register for using either Quick Search

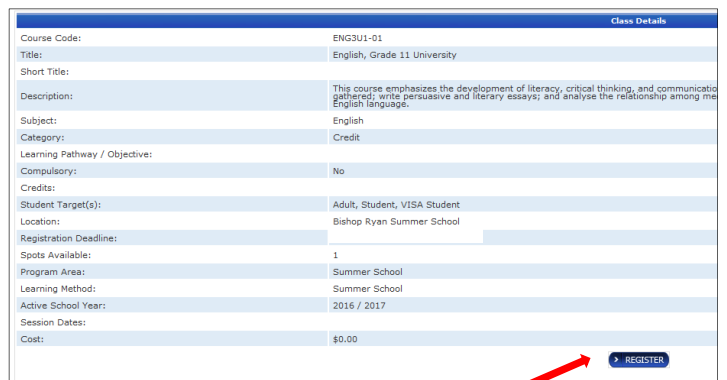


OR search under the Summer School heading choose the Subject

Click the View option beside the course you would like to register in

Course Code	Title	Spots Available	Action
ENG4U1-01	English, Grade 12 University	2	View
ENG4U1-01	English, Grade 12 University	Wait List	View

Click the Register button



Register for a Course Cont'd


At this point you will see that you have been registered and either placed on the class list or placed on the class waitlist. You will also receive an email confirming your registration.

Required Resources: [Summer School 2016 Permission-to-Attend R2.pdf](#)



Click the permission form and select print





HWCDSB Summer School 2017
Permission to Attend

** Please refer to the Summer School flyer for eligibility and registration information **

IF YOU HAVE REGISTERED ONLINE, BRING THIS COMPLETED FORM TO THE FIRST DAY OF CLASS IF YOU ARE REGISTERING ONLINE. BRING THIS COMPLETED FORM WITH YOU TO REGISTER.

PLEASE PRINT CLEARLY:

Student's Name: First Name _____ Last Name _____ Date of Birth (Day / Month / Year) _____

Address: Number _____ Street _____ Apt. / Unit / St. _____ City _____ Postal Code _____

Contact: Home phone _____ Cell phone _____ E-mail address (MANDATORY) _____

Day School (MANDATORY) _____ Gender: M F

OEN Number (MANDATORY for high school students) _____ Present Grade: _____

Place of Birth (Country you were born) (MANDATORY) _____

Status in Canada (Citizen, Perm. Res., etc.) (MANDATORY) _____

Foreign Visa holder? No Yes (must provide Immigration documentation)

In-class: Bishop Ryan Cathedral St. Thomas More E-Learning: St. Thomas More

Course Code: _____

Alternate Choice: _____

As a parent/guardian of the above noted student, I approve for my son/daughter to attend Summer School.

Parent / Guardian Signature _____ Student Signature _____
(if student is under 18 years old)

A student attending day school may enroll in a Summer School credit course if he / she has written permission from their principal / designate. The day school will receive a report of the student's performance at the end of the course. Depending on registration numbers, students may need to attend another summer school location.

PERMISSION GRANTED BY DAY SCHOOL

Does this student have an IEP? No Yes (please provide copy)

Principal / Designate Name (Please Print) _____ Signature _____ Date _____

Fill out the form and hand in to your guidance department for approval

**** PLEASE NOTE: ST. CHARLES STAFF WILL ONLY CALL OR EMAIL (School email) IF YOU ARE NOT REGISTERED INTO THE COURSE****

Help?

Any issues please contact Christine Waite at waitec@hwcdsb.ca